PROCUREMENT NOTE

20 y.

*(day) (month) (year)*

Candidates consulted:

|  |
| --- |
| Title of the procurement, short description of the procurement object: |
| Contract award criteria (the smallest price or the most economically advantageous tender): |
| Date of the invitation sent to suppliers with a request to participate in procurement: |
| Type of procurement procedure: |
| Justification for selected procedure (reference to Programme Manual): |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Name of candidate | Contact person from candidate’s organisations (position, name, surname, phone No.) | Date of tender submission | Price of the tender / main characteristics |
|  |  |  |  |  |
|  |  |  |  |  |

Candidate announced as a winner and reasons for such a decision

Procurement procedure performed and procurement note filled in by:

................................................... .................................................... ...............................................

(position) (name, surname) (signature, date)