**AGENDA**

**Online training event on the preparation of the interim report for the beneficiaries**

29.10.2020, training for the Polish beneficiaries

30.10.2020, training for the Russian beneficiaries

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| 09:30 – 9:40 | Welcome of the participants |
| 09:40 – 10:30 | Preparation of the narrative part of the report |
| 10:30 – 11:30 | Preparation of the financial part of the report |
| 11:30 – 11:40 | Break |
| 11:40 – 12:10 | List of expenditure |
| 12:10 – 12:30 | Preparation of the request for payment |
| 12:30 – 12:45 | Questions and answers |